

Date:	Confined Space Number:
Location of Confined Space:	Description of Confined Space:

Are you required to enter the space? Yes/No	If yes how are you gaining entry: Access Hole Above / Access Hole on Side / Other
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Reason for entry:	Associated Tasks:	Pressure Cleaning	
Maintenance	Abrasive Blasting	□ Grinding	
□ Installation		□ Coating	
	Hot Work	Electrical work	
	Non Destructive Testing	Jack Hammering	
□ Other			

Potential Hazards

Physical	Chemical	Biological	Ergonomic	Psychological	Radiation
□ Slips, trips & falls	Toxic Gas	□ Infections	Manual Handling	Work Load	Ultra Violet
Heat & Cold	Flammable Gas		Repetitive Strain	Shift Work	X Rays
Entrapment	Oxygen Deficiency		Restricted Movement	General Public	□ Fire
□ Electrocution	Oxygen Excess	Animal Waste	Work Station Design	Phobias	Microwave
Mechanical	Dusts – Asbestos etc	Snakes/Spiders	Equipment Design		
	Cleaning Agents	Skin Irritation			□ Infra-Red
Fatigue	Fumes/Vapours				



Job Safety Analysis

Step	Potential Incident/Accident	Likelihood	Consequence	RR	Control Measures	Final Rank



	LIKELIHOOD RATING
Α	ALMOST CERTAIN – common repeating occurrence
В	LIKELY – known to occur
C	POSSIBLE – could occur
D	UNLIKELY – not likely to occur
E	RARE – practically impossible

	CONSEQUENCE RATING
5	Single fatality or severe disability
4	Moderate disability or impairment
3	Hospitalization with medium term disability
2	Medical treatment
1	No injury or minor first aid

TABLE 3 QUALITATIVE RISK ANALYSIS MATRIX-LEVEL OF RISK					
	RISK	MATRIX (As p	er AS/NZS 4360)		
			CONSEQUENCE	E	
LIKELIHOOD	INSIGNIFICANT (1)	MINOR (2)	MODERATE (3)	MAJOR (4)	CATASTROPHIC (5)
ALMOST	Medium	High	High	Extreme	Extreme
CERTAIN (A)	(1A)	(2A)	(3A)	(4A)	(5A)
LIKELY (B)	Medium	Medium	High	High	Extreme
	(1B)	(2B)	(3B)	(4B)	(5B)
POSSIBLE (C)	Low	Medium	High	High	High
	(1C)	(2C)	(3C)	(4C)	(5C)
UNLIKELY (D)	Low	Low	Medium	Medium	High
	(1D)	(2D)	(3D)	(4D)	(5D)
RARE (E)	Low	Low	Medium	Medium	High
	(1E)	(2E)	(3E)	(4E)	(5E)

	RISK ACTION LEVELS	
EXTREME	Immediately stop the process. Senior Management (Responsible Office) decision/action required	
HIGH	Take immediate action to further control the risk. Line Manager/Foreman (Accountable Person) decision/action required	
MEDIUM	Review for improvement opportunities	
LOW	Monitor risks, reduce if practicable	



EMERGENCY MANAGEMENT PLAN

Emergency Contact Information

Emergency Services Contact Numbers

Position	Name	Contact Number

Emergency Rescue Plan – *rehearsed prior to entry*

Main Gate or Security	
Ambulance Fire or Police	000
Number of qualified persons required for	
rescue not including standby person.	

Danger – Response – Send for Help – Airway – Breathing – CPR - Defib		

PPE allocated for RESCUE – *onsite, setup ready to go prior to work commencing*

Davit & Winch	Harnesses	Mobile Phone
Tripod	Radios (intrinsically safe?)	Wash Station
VED or Winch	Fire Extinguisher/s	Recovery Lines
Spreader Bar	First Aid Kit	Torches
Breathing Apparatus	Oxy Viva	
Compressed Air Escape	AED	
Oxygen Escape Sets	Stretcher/SKED	

Competent Risk Assessing Officer

Name	Signature	Date