

YSOF

Your Safety - Our Future

WHS Systems & Culture

INCIDENT INVESTIGATION



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The Program

Options:

1. One day for Incident Investigator
2. Two days for both programs

Units of competency issued :

1. RIIWHS301D Conduct safety & health investigations (Option 1 & 2)
2. BSBWHS505B Investigate WHS incidents (Option 2)



Incident Investigator



Lead Investigator





Incident Investigator

This is the entry level program for investigating incidents and will:

- Provide individuals with skills to:
 - ✓ Work in a team under the leadership of a Lead Investigator to conduct detailed investigations.
 - ✓ Carry out incident investigations on low-consequence incidents
- Underpin and drive WHS CULTURE throughout an organisation
- Enhance RISK ASSESSMENT processes within an organisation
- Drive ROOT CAUSE outcomes





Lead Investigator

This is the supervisor level program for investigating incidents and will:

- Provide individuals with skills to:
 - ✓ Lead an investigation team to conduct detailed investigations.
 - ✓ Provide reports to management, identifying incident cause and course of action
 - ✓ Access tools & resources needed to manage an investigation
- Underpin and drive WHS CULTURE throughout an organisation
- Enhance RISK ASSESSMENT processes within an organisation
- Drive ROOT CAUSE outcomes





Incident Investigation Governance

For management, key decision makers and persons involved with allocating resources to incident investigations (4 hours)

It will:

- Train managers and persons administering an investigation program to:
 - ✓ Understand the investigation process
 - ✓ Understand importance of ROOT CAUSE
 - ✓ Act to implement the investigation recommended course of action

