

We provide training in Confined Space Entry, Safe Work at Heights, Gas Detection & Breathing Apparatus  
We do confined space risk assessments • Confined space audits • Confined space standby staff • Safety equipment sales

### Course Attendance Letter

A detailed "Candidate Handbook" is available to download from our website.

#### Attendance

Students to receive accreditation need to participate in the entire course; non-participation or partial attendance by any student will result in non-accreditation. Ability to read, write and clearly understand English is a pre-requisite due to the high risk nature of the training we provide.

An application for a refund is addressed according to the notice given by the person making the request:

- 14 days prior to the commencement of the course – 100% refund
- Between 13 days and 7 days prior to the course - 75% refund
- Between 6 days and 3 days prior to the commencement of the course – 50% refund
- From 2 days from commencement of the course – no refund.

#### Course Location

Sydney Safety Training Centre 211 Woodville Road VILLAWOOD opposite Bunnings. We are on the left hand side coming from Parramatta. You will need to do a U turn at McDonalds if coming from Meccano Lights direction.

#### Parking

Please park IN REAR of training centre, or in our front carpark. DO NOT PARK outside Sheesha Buzz or Reece Plumbing, you will be towed away. If carpark is full, please park across Woodville Road near Timezone.

#### Timings

Your booking confirmation will have the course start time. Please ensure you are here 15 minutes prior to that time. **THERE WILL BE NO ADMITTANCE TO CLASSROOM 15 MINUTES AFTER START TIME.**

#### Dress

Long trousers, shirt & steel caps. **NO THONGS or SANDALS.**

#### Meals

We have coffee, tea and biscuits onsite, as well as a micro wave oven and fridge. All meals are local purchase. A coffee vendor comes to site at 9am and a Munch Truck visits at 1130am.

## Sydney Safety Training Pty Ltd

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## RTO Safety Training Pty Ltd

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