

Applicant Instructions

Please complete the form below, filling out all relevant fields marked “APPLICANT TO COMPLETE”. Attach copies of your Certificate/s and Statement/s of Results and/or Attainment that you are seeking to use for Credit Transfer. Check all boxes in the Verification Consent Section and complete the signature box. Email to accounts@sydneyssafety.com.au

Credit Transfer Application Form – BSB41419 Cert IV in WHS – Packaging Rules							
To achieve this Cert IV you will need to complete a total of ten units of competency.							
Five (5) core units plus five (5) elective units as detailed in the packaging rules. The elective units must:							
3 units must be from Group A 2 additional units must be from either Group A, B or any currently endorsed Training Package qualification or accredited course at the same AQF Level 1 may be selected from a Cert 111 or Diploma, from any currently endorsed Training Package qualification or accredited course							
APPLICANT DETAILS							
Units of Competency for Credit Transfer – APPLICANT TO COMPLETE				Units of Competency where Credit Transfer has been applied – SST USE ONLY			
#	Unit Code & Title	Issuing RTO	Date of Issue	Sighted Date	Group	Unit Code & Title	Date Granted
Eg.			day/month/year	day/month/year	Group B		day/month/year
	BSBLDR411 Demo leadership in the workplace, or BSBMGT401 Show leadership in the workplace	#40992 RTO Safety				BSBMGT401A Show leadership in the workplace	
	BSBOHS408A - Assist with compliance with OHS and other relevant laws BSBWHS402 / BSBWHS402A - Assist with compliance with WHS laws				Core	BSBWHS412 Assist with workplace compliance with WHS laws	
	BSBWHS403 & BSBWHS403A Contribute to implementation and maintenance of WHS consultation and participation processes BSBOHS402B Contribute to implementation of OHS consultation processes				Core	BSBWHS413 Contribute to implementation and maintenance of WHS consultation and participation processes	
	BSBWHS404 & BSBWHS404A Contribute to WHS hazard identification, risk assessment & risk control				Core	BSBWHS414 Contribute to WHS risk management	
	BSBWHS405 & BSBWHS405A Contribute to implementing & maintaining WHS management systems				Core	BSBWHS415 Contribute to implementing WHS management system	
	BSBWHS406 & BSBWHS406A Assist with responding to incidents				Core	BSBWHS416 Contribute to workplace incident response	
	BSBRES411 & BSBRES401A Analyse and present research information				Group A	BSBINS401 Analyse and present research information	
	BSBWRT401 & BSBWRT401A Write complex documents				Group A	BSBWRT411 Write complex documents	
	BSBWHS407 & BSBWHS407A Assist with claims management, rehabilitation and return to work programs				Group A	BSBWHS417 Assist with managing WHS implications of return to work	
	BSBWHS408 & BSBWHS408A Assist with effective WHS management of contractors				Group A	BSBWHS418 Assist with managing WHS compliance of contractors	
	BSBWHS409 & BSBWHS409A Assist with workplace monitoring processes				Group A	BSBWHS419 Contribute to implementing WHS monitoring processes	
					Group A	BSBWHS431 Develop processes and procedures for controlling hazardous chemicals in the workplace	

	BSBCMM411 / BSBCMM401A Make a presentation				Group B	BSBCMM401 Make a presentation	
	BSBINN301 / BSBINN301A Promote innovation in a team environment				Group B	BSBSTR401 Promote innovation in a team environment	
	BSBMGT401 / BSBMGT401A Show leadership in the workplace				Group B	BSBLDR411 Demonstrate leadership in the workplace	
	BSBMGT403 / BSBMGT403A Implement continuous improvement				Group B	BSBSTR402 Implement continuous improvement	
	BSBPMG409 / BSBPMG409A Apply project scope management techniques				Group B	BSBPMG420 Apply project scope management techniques	
	BSBSUS401 / BSBSUS301 / BSBSUS301A Implement and monitor environmentally sustainable work practices				Group B	BSBSUS411 Implement and monitor environmentally sustainable work practices	
	PUACOM008B Develop and organise public safety awareness programs				Group B	PUACOM008 Develop and organise public safety awareness programs	
	PUAOHS003B Implement and monitor organisational work, health and safety policies, procedures and programs				Group B	PUAWHS003 Implement and monitor organisational work, health and safety policies, procedures and programs	
	RIIWH5403D Apply the mine work health and safety management plan RIIOHS403A Apply the mine occupational health and safety management plan				Group B	RIIWH5403E Apply the work health and safety management plan	
	TAEASS301 / TAEASS301B Contribute to assessment				Group B	TAEASS311 Contribute to assessment	
	TAEDEL301 / TAEDEL301A Provide work skill instruction				Group B	TAEDEL311 Provide work skill instruction	
	Other electives not listed						
VERIFICATION CONSENT – APPLICANT TO COMPLETE							
	I have attached copies of my Statements of Attainment or Statements of Results for each unit of competency listed						
	I authorize RTO Safety Training to contact the RTO who issued my AQF Credential(s) and obtain verification regarding the AQF Credentials (s) issued by them to me						
	I have read and understand the above and agree to release RTO Safety Training from any liability and damage that may be incurred as a result of this information						
Applicant Signature:					Date:		
Applicants MUST provide a REAL signature. If submitting electronically, please sign and scan, then send							
RTO SAFETY TRAINING STAFF							
	I have reviewed the learners AQF Credentials and granted Credit Transfers for the units of competency listed above with a granted date.						
	Name:			Position:			Date: